

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

January 14, 2020

(Immediately following Committee Meetings)

## OPENING ACTIVITIES

1. **CALL TO ORDER** 8:09PM

2. **PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. **READING OF MISSION STATEMENT**

*The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

4. **ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. **ROLL CALL**

**Board of School Directors**

Robert J. Fisher, President ( <i>present</i> )	( <i>Policy Committee</i> )
Thomas N. Keech, Vice President ( <i>present</i> )	( <i>Finance Committee</i> )
Henry J. Assetto ( <i>present</i> )	( <i>Education Committee</i> )
Andrew C. Finkbohner ( <i>present</i> )	( <i>Finance &amp; Policy Committees</i> )
Rebecca L. Harlan ( <i>present</i> )	( <i>Operations Committee</i> )
Mary Ann Harris ( <i>present</i> )	( <i>Operations Committee</i> )
Amelia Mills ( <i>present</i> )	( <i>Education &amp; Finance Committees</i> )
Brandon J. Rhone ( <i>absent</i> )	( <i>Operations &amp; Policy Committees</i> )
Jill J. Santiago ( <i>present</i> )	( <i>Education Committee</i> )

**Administration**

Richard F. Dunlap, Jr., Ed.D., Superintendent of Schools (*present*)  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning (*present*)  
Karen Hall, Director of Human Resources and School Board Secretary (*present*)  
Lisa Hauswirth, Director of Special Education (*present*)  
Jason Palaia, Director of Elementary and Secondary Education (*present*)  
Rita Perez, Director of Pupil Services (*present*)

**Solicitor**

Michael I. Levin, Esquire (*absent*)

6. **MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

### **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

#### **CONSENT AGENDA** *(Robert Fisher, Board President)*

**RECOMMENDED MOTION:** That the Board of School Directors approve the consent agenda items:

Motion: Henry Assetto

Second: Tom Keech

Vote: 8-0-0

#### **1. FINANCE COMMITTEE** *(Thomas Keech, Chair)*

##### **A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

##### **B. Administrator Salary Increases**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Administrator Salary Increases as presented.

Motion: Henry Assetto

Second: Tom Keech

Vote: 7-0-1

##### **C. Interim Director of Business Administration - CCRES**

**RECOMMENDED MOTION:** That the Board of School Directors approve the temporary employment of Ed Smith as an Interim Director of Business Administration through the existing Agreement of Services with CCRES at a cost of \$650/per day.

##### **D. Trapani Communications Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Trapani Communications for communications and public relations services. ([Enclosure](#))

##### **E. Release & Settlement Agreement – Employee #11336**

**RECOMMENDED MOTION:** That the Board of School Directors approved the confidential Release and Settlement Agreement for Employee #11336, as presented. ([Confidential Enclosure](#))

**F. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Marvil, Jennifer, Special Education Supervisor for the Coatesville Area School District. Letter Dated: 12/18/2019. Reason: Personal. Effective: 1/31/2020.

b. EXTRA DUTY

- 1) Gober, Nancy, Garden Club Advisor for King's Highway Elementary School. Letter Dated: 1/6/2020. Reason: Personal. Effective: 10/18/2019.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Hoffmaster, Crystal, Special Education Teacher for North Brandywine Middle School. Posted: 9/24/2019. Salary: \$76,531 (prorated). Level: M. Step: 15. Professional Employee Contract. Degree: BS—Special Education, West Chester University; MS—Elementary Education, West Chester University. Certifications: Special Education PK-12, Elementary K-6. Effective: 1/6/2020. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Deck, Susan, Positive Behavior Intervention Support Team Member for the Coatesville Area Senior High School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 2) DelliCompagni, Ryan, Assistant Wrestling Coach for the Coatesville Area High School Campus. Posted: 11/15/2019. Salary: \$2697 (prorated). Effective: 2019—2020 School Year. SP4: Approved. Pending 168 Forms.
- 3) Donnelly, Patrick, Positive Behavior Intervention Support Team Member for the Coatesville Area Senior High School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 4) Groff, Janene, Positive Behavior Intervention Support Team Member for the Coatesville Area Senior High School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 5) Hughes, Gabriel, Positive Behavior Intervention Support Team Member for the Coatesville Area Senior High School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.

- 6) MacCausland, Shawn, Positive Behavior Intervention Support Team Member for Reeceville Elementary School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 7) Waterman, Stephanie, Positive Behavior Intervention Support Team Member for Scott 6<sup>th</sup> Grade Center. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.
- 8) Wolf, Michelle, Positive Behavior Intervention Support Team Member for the Coatesville Area Senior High School. Posted: 10/7/2019. Salary: \$33/hour. Effective: 2019—2020 School Year. SP4: Staff.

**3. Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

- a. CATA
  - 1) Gober, Nancy, move from Elementary Teacher for King’s Highway Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 12/17/2019.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

- a. CATA
  - 1) Barnes, Lisa, move from Health and Physical Education Teacher for North Brandywine Middle School to Health and Physical Education Teacher for the Coatesville Area Intermediate High School. Posted: 11/7/2019. Effective: TBD.
- b. CATSS
  - 1) Carlin, Jennifer, move from 2.5 Hour Cafeteria/Playground/Library Aide for Reeceville Elementary School to 2.5 Hour Cafeteria/Playground/Library Aide for King’s Highway Elementary School. Effective: 1/6/2020.

**5. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

- a. ADMINISTRATION
  - 1) Cole, Kelly, move from English Teacher for the Coatesville Area Intermediate High School to Interim Assistant Principal for the Coatesville Area Intermediate High School. Posted: 11/21/2019. Salary: \$502.81/day. Effective: 1/6/2020. SP4: Staff.

2. **EDUCATION COMMITTEE** (*Henry Assetto, Chair*)

A. **Student Adjudications 10002902, 10002482 and 10006522**

**RECOMMENDED MOTION:** That the Board of School Directors approve student adjudications 10002902, 10002482 and 10006522.

B. **Student Teacher/Intern/Practicum Placements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student teacher/intern/practicum placements, as presented:

➤ **Immaculata University effective January 2020 through April 2020**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Jason Roamer	Gabriel Hughes	CASH

➤ **Point Park University effective January 2020 through May 2020**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Hoang-An Le	TBD	CAIHS

➤ **West Chester University effective March 2020 through May 2020**

<u>Student</u>	<u>Cooperating Teacher</u>	<u>Location</u>
Damian Walls	Lisa Barnes	North Brandywine MS
Richard Baron	Lori Bernard	Reeceville Elementary
Alexander Marshall	Megan DiPiano	Caln Elementary

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- Rick Frank—Charter Schools
- Cindy Frank—Charter Schools
- Jill Kiley—Charter Schools
- Cindy Engler—Charter Schools
- Laurie Shannon-Bailey—PSSA
- Jarrel Brazzle—Charter Schools
- Catherine Currages—Charter Schools
- Lyrn Yacoe
- Beth Brindle—Charter Schools
- Deborah Thompson—Charter Schools
- Amanda Kulakowski—Charter Schools
- Liz Muirhead—Charter School Funding

**INFORMATION ITEMS**

**ADJOURNMENT**

Time: 9:13PM

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*